Information for parents of children joining our school.

2026/2027

Vision and Values of Christ Church CE Primary School

‘Let your light shine’

Matthew 5:16

All policies & procedures are available on https://www.christchurchprimaryschool.org/

A big welcome to our new Christ Church families! We are pleased that you have chosen to come to our school.

At Christ Church we pride ourselves in being a community of learners. It is a school where we make time for children, listen to their needs, hopes and fears and support them in becoming effective, ambitious and successful adults. We believe that learning is a life-long process and that belief informs all that we do. Ours is a school where relationships are strong, and this enables children to have a safe platform from which to explore their ideas, take risks and develop their understanding of the world.

We hope that this handbook is helpful to you. You can also visit our website https://www.christchurchprimaryschool.org/. If you have any questions or queries, please do not hesitate to get in touch at office@christchurchprimaryschool.org or telephone 01934 620738.

Mr James

Headteacher

Who's who?

Kerry James *Headteacher*	Rachael Clarke *Deputy Headteacher*	Leanne Bryant *SENDCo*	Aaron Rogers *Key Stage 2 Lead*	Clare Laver *Chair of Governors*

Christ Church's School Values:

Faith

Aspiration

Teamwork

Fairness

Kindness

All policies & procedures are available on https://www.christchurchprimaryschool.org/

Current staff List for 2025-2026 (2026-2027) has not yet been finalised.)

SENIOR LEADERSHIP TEAM

HEADTEACHER	Mr. K. James
DEPUTY HEADTEACHER	Mrs. R. Clarke
KEY STAGE TWO LEAD	Mr. A. Rogers
SENDCO	Miss. L. Bryant

TEACHING STAFF

EYFS

Miss. L. Bryant Mrs. S. Foxen

YEAR 1

Mrs. Bassett

YEAR 2

Mrs. Andrews

YEAR 3

Mrs. R. Clarke Mrs. M. Coomber

YEAR 4

Mrs. S. Rogers Mrs. A. Palmer

YEAR 5

Mr. Hiscox

YEAR 6

Mr. A. Rogers

LEARNING MENTOR

Mrs. C. Bagnall

TEACHING ASSISTANTS AND LEARNING SUPPORT STAFF

Mrs. C. Ball	Ms. T. Doughty	Mrs. C. Jasper	Mrs. A. Knowles
Mrs. B. Tozer	Miss. E. Spear	Mrs. S. Burley	Mrs. K. Poulding
Miss L. Malin	Mr. M. Bazell	Mrs. G. Spear	Mrs. A. Tattersall
Mr. R. Ealden			

ADMINISTRATIVE AND SUPPORT STAFF

Mrs. J. Baxter and Mrs. S. Ramsay

SITE CARETAKER

Mr. T. O'Brien

SCHOOL MEALS SUPERVISORY ASSISTANTS

Mrs. C. Poole	Miss. C. Edgell	Mrs. D. Neale	Ms. M. Lloyd
Mrs. K. Harries	Miss. L. Malin		

SCHOOL GOVERNING BODY

CHAIR

Mrs. C. Laver

PARENT REPRESENTATIVES

Mrs. A. Knowles Mrs E. Watkins

STAFF REPRESENTATIVES

Mrs. R. Clarke

HEADTEACHER

Mr. K. James

CHURCH REPRESENTATIVES

Rev. T. Webber Mrs. L. Edmonds Mrs. N. Harper Mrs. E. Kimsey

CLERK TO GOVERNORS

Mrs. J. Baxter

Our local governing board are made up of school staff, parents and the community who volunteer their time. Governors ensure that the school has a clear vision and ethos and holds the headteacher to account for the educational performance of the school and the well-being of its pupils. They also oversee the school's finances and ensure resources are used effectively to provide a high standard of education. Our Foundation Governors are Church representatives who ensure that school's Christian ethos is upheld, and the religious identity of the school is preserved.

SCHOOL INFORMATION

Maximum Number of Children 210
Planned Admission Number 30

The academic year is from 1st September to 31st August the following year. We are a single form entry school which means we have seven year groups with one class for each year.

The School Day

Year Group	School Starts	Break	Lunch	PM Session Ends
EYFS	08:35	10:15-10:30	12:00-13:00	15:10
Year 1	08:35	10:15-10:30	12:00-13:00	15:10
Year 2	08:35	10:15-10:30	12:00-13:00	15:10
Year 3	08:35	10:30-10:45	12:15-13:15	15:10
Year 4	08:35	10:30-10:45	12:15-13:15	15:10
Year 5	08:35	10:30-10:45	12:15-13:15	15:10
Year 6	08:35	10:30-10:45	12:15-13:15	15:10

The gate opens at 08:35 and closes at 08:45. Children need to be walked to the gate by an adult unless they are a Year Six pupil with consent from a parent or carer. Parents must not stop in the road to let children come in unattended for safety and safeguarding reasons. This also helps manage traffic.
The school gate opens at 15:00 and this is when parents and carers can come into the school and wait for their children in their designated playgrounds. Once children finish school at 15:10, it is the parents' responsibility to ensure children are collected on time and are supervised out of the school. Only Year Six pupils are allowed to walk home alone with the consent from their parent or carer.

School Dinners

At Christ Church our kitchen is run by Aspens, who specialise in providing catering to schools and colleges across the country. All our meals are nutritionally balanced and comply with the national standards for school meals.

The cost of each school meal is £2.45; orders must be made in advance via the Aspens Select Website: https://select.aspens-services.com/
All orders whether your child receives Free School Meals or has paid for meals must be booked in advance via the above website, school will not be able to order meals for children. Please ensure your child is registered on the Aspens website.

All children in Reception, Year 1 and Year 2 will receive their school meals free of charge.
Children may bring a packed lunch if parents prefer. Please make sure these are provided in appropriate containers and clearly marked with your child's name. We actively encourage a healthy packed lunch (either every day or on school trips).

A typical balanced lunch box should contain:

- A drink of water
- A piece of fresh fruit
- A sandwich/wrap or pasta (carbohydrate)
- A protein/dairy element

No more than 2 small 'treat' items, such as flavoured yoghurt, fun size bar, cereal bar, cheese strings, crisps etc.



We ask that parents do not send their child into school with any nut or nut-based products as snacks or in their lunches. We have children with severe nut allergies; therefore, this is a simple way that we can keep each other safe.

SCHOOL FRUIT AND VEGETABLE SCHEME

Fruit is provided by the governmental scheme for children in EYFS, Year 1 and Year 2.

MILK

Free milk is available to all children under the age of 5. This cease's on their 5th birthday. Parents are able to continue with milk if they wish by registering their child with the dairy.

NATIONAL SCHOOL BREAKFAST PROGRAMME

The National School Breakfast Programme (NSBP), funded by the Department for Education and delivered by Family Action, supports schools in England to provide children with a healthy breakfast at the start of the school day. Children at Christ Church are offered bagels each morning to help kick start their day.

OPAL PLAY

Opal stands for Outdoor Play and Learning and is a programme endorsed and supported by Sport England. It is a program and type of play that focuses on using both natural and man-made resources to encourage children to be creative and inspired during playtime.
We are delighted to share with you that we have been awarded OPAL (Outdoor Play and Learning) Gold status! It is great to see that our play provision has been externally recognised in this way. It is a tremendous achievement and is reward for a lot of hard work and dedication.

We aim to:

- improve well being
- develop self-regulation
- increase physical activity
- aid social and emotional development
- learn to manage risk
- Have lots and lots of FUN!

For more information, visit https://outdoorplayandlearning.org.uk/

SAFEGUARDING

Safeguarding is everybody's responsibility

Christ Church CE Primary School takes our Safeguarding and Prevent responsibilities very seriously.

In line with our safeguarding policy and statutory guidance we have clear procedures in school for responding to any concerns about a child' s safety or wellbeing.

This means that we continue to ensure that everyone working in the school has successfully completed the necessary clearances to enable them to work with our children. All our staff have completed the appropriate safeguarding training and every member of staff is Prevent trained. We also have a specifically trained team as the nominated Safeguarding and Prevent Leads within our school.

Safeguarding means:
Protecting children from abuse and maltreatment
Preventing harm to children's health or development
Ensuring children grow up with the provision of safe and effective care
Taking action to enable all children and young people to have the best outcomes.

Kerry James *Safeguarding Lead*	Rachael Clarke *Deputy Safeguarding Lead*	Leanne Bryant *Safeguarding Team*	Aaron Rogers *Safeguarding Team*

If you have any concerns about the safety or welfare of any child or adult, please contact any of the named people above. Our telephone number is 01934 620738. If you have any concerns over the summer holidays our email address safeguarding@christchurchprimaryschool.org.

Alternatively, contact Single Point of Access/Front Door to Children's Services: 01275 888808 or out of hours social care Emergency Duty team: 01454 615165. You can also report concerns to Avon and Somerset Police on www.avonandsomersetpolice.uk. For more information, visit https://www.christchurchprimaryschool.org/safeguarding/

UNIFORM

At Christ Church Primary School, we feel it is important that children wear a uniform to feel that they are a part of our school team. Providing children with a clean, well-presented uniform enables children to take pride in their appearance and boosts self-esteem.

We support the DFE philosophy that school uniforms and dress codes play a valuable role in contributing to the ethos of the school and in setting an appropriate school identity. The school uniform can:

- Instil a sense of pride
- Support positive behaviour
- Encourage identity with, and support for, school ethos
- Ensure pupils of all backgrounds feel welcome
- Protect pupils from social pressure to dress in a particular way
- Nurture cohesion and promote good relations between different groups of pupils

The school's preference is for items which have the school logo and these are available via our uniform suppliers of Concept Wear: http://conceptwear.co.uk/schools/

Alternatively, non-branded options may be purchased from other retailers, but we request that they are as close to the branded version in colour and style as possible.

If you require support for sourcing the school uniform then please speak to the school as we have some re-gifted items from ex-families that we can provide upon request.

School Uniform



- White polo shirt (with or without school logo)
- Navy blue sweatshirt or cardigan (with or without school logo)
- Grey plain trousers, shorts or skirt (no leggings)
- *Optional* blue and white checked dresses

Shoes:



- Black, flat and polishable shoes only.

Shoes must enclose and protect toes and heels.

PE Kit: to remain in school at all times



- Black shorts - cycling shorts are acceptable
- White, plain t-shirt with no logos
- Black daps for Key Stage 1 (EYFS, Year 1 & Year 2)
- Supportive trainers for Key Stage 2 (Year 3, Year 4, Year 5 & Year 6)

In cold weather, pupils may also wear:

- Navy blue sweatshirt (with or without school logo)

All policies & procedures are available on https://www.christchurchprimaryschool.org/

- Black, plain jogging bottoms with no logos

Safety

In order to keep our children as safe as possible, the Expectations regarding our PE kits are taken from the 2016 edition of *Safe Practice: in Physical Education, School Sport and Physical Activity* (*The Association of Physical Education*).

- **No hoodies:** Hoodies reduce visibility and hearing ability. This increases risk of injury to children. Hoodies present the risk of being caught during the lesson resulting in potential harm to a child's neck.

- **No zip tops:** Zip tops, when opened fully, can move and blow around which can hit children in the eyes or other areas of the face causing harm.

- **No trainers, plimsolls or footwear of any type are allowed on the apparatus or when using mats:** This is because gymnastics is performed safely in bare feet. When using the apparatus, children may lose their footwear or laces may become tangled when climbing and therefore lose their grip.

- **No leggings:** These can cause friction burns when worn on mats and on apparatus. They reduce grip on apparatus and increase the risk of injury through slipping and falling.

Presentation

- **Hair:** Hair, which is longer than shoulder length or restricts vision, must be tied back using **understated** hair bands in neutral or school colours.

- **Nail varnish and make-up:** Nail varnish and make-up **is not permitted** under any circumstances. Children found to be wearing make-up or nail varnish will be asked to remove it before coming into the classroom.

- **Jewellery:** Children are permitted to wear **one watch** (not internet enabled) and **one pair of stud** earrings. The use of a watch is at the school's discretion, so if it is proving to be a distraction, then we may ask for the child not to wear it. If jewellery needs to be worn for religious or health reasons, please speak to the Headteacher. This decision is at the Headteacher's discretion.

Labelling

Please ensure that all items that come into school are clearly named so we can return them easily. We often find that children have very similar items.

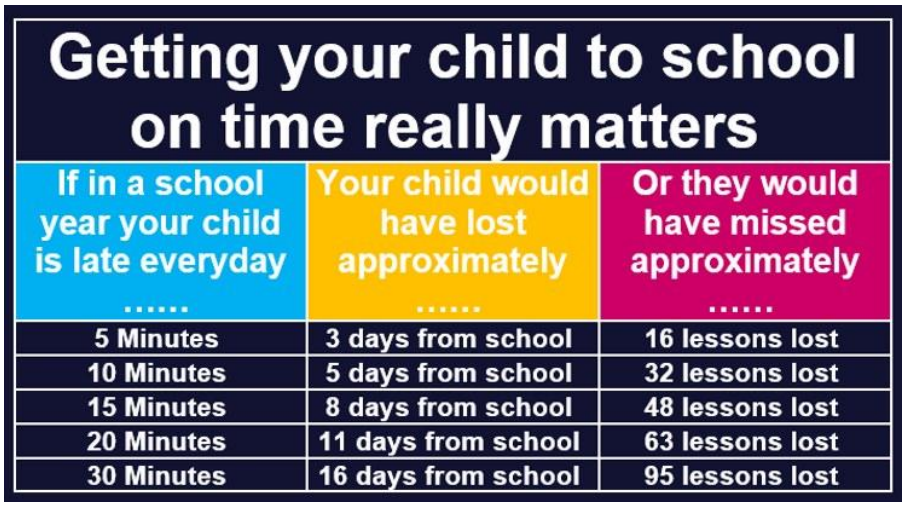
ATTENDANCE

If your child is unable to attend school because of illness, please inform the school by telephone on 01934 620738 or by email at office@christchurchprimaryschool.org. If you are unable to speak to a member of staff please leave a message stating your child's name and reason for absence along with their symptoms and when they will come back to school.

Please note that you are expected to contact the school every day your child is absent.

If the school do not receive any notification regarding your child's absence, it will go on the register as an 'unauthorised absence.' Children who arrive more than 30 minutes late (after 09:05) will also be registered as 'unauthorised' for that morning's session. 10 unauthorised sessions will result in a fine.

Unauthorised absences are recorded to comply with legislation. These are reported to parents on their child's annual school report. Children with poor attendance are referred to the EWO (Education Welfare Officer.)



REQUESTING FOR A LEAVE OF ABSENCE

Christ Church has adopted the national guidelines on parents requested leave of absence for their children. Only exceptional circumstances are authorised.

ROARY THE LION

Every week, during achievement service, the class with the highest attendance is awarded Roary. He stays in their class all week to celebrate!

SICKNESS AND DIARRHOEA

As instructed by the Medical Officer of Health we request parents/carers ensure the following:

- A child's bowel action should have been normal for 48 hours before being sent back to school after an attack of diarrhoea.
- A child has been free from vomiting for 48 hours before being returned to school.
- A child has been free from fever, without use of medication, for 24 hours before returning to school.

POLICIES

All of our main policies are available on our school website at https://www.christchurchprimaryschool.org/policies/ and on our MAT website at https://www.kaleidoscopemat.co.uk/list-of-mat-policies.html .
For more information or to request a paper copy, please see the school office.

BEHAVIOUR

Christ Church promotes excellent behaviour through the 3 school expectations. We are:

- Be Ready
- Be Respectful
- Be Safe

At Christchurch we develop children's character through our Behaviour Curriculum. In order to build character, we define the behaviours and habits that we expect students to demonstrate. We want to support our pupils to grow from school ready children into adults who are polite, respectful, safe, and considerate of others. We believe that as pupils practise these behaviours, over time they become automatic routines that positively shape how they feel about themselves and how other people perceive them. In this way our school has a positive culture which enhances teaching, learning personal/social development and the opportunities we can offer our children. For this Behaviour Curriculum to be effective, it must be applied consistently by all member of staff in all school contexts. Everyone is responsible for modelling and managing behaviour throughout the school at all times. Some pupils will need additional support to meet the school behaviour expectations.

Pupils are expected to follow the behaviour routines that are taught as part of the curriculum to ensure no assumptions are made about what a child knows. There are 9 routines that are practiced around the school. These can be viewed on our school website along with the consequences chart should it be required.

Staff will respond to misbehaviour promptly and fairly to ensure the safety of pupils and restore a calm environment. Where appropriate and reasonable, adjustments may be made to routines within the school and taking into account pupil's needs.

COMMUNICATION BETWEEN HOME AND SCHOOL

I HAVE A QUESTION ABOUT…	WHO YOU NEED TO TALK TO
My child's learning/class activities/lessons/homework	Your child's class teacher
My child's wellbeing/pastoral support	The Family Support Worker/Learning Mentor
Payments	School office
School trips	Class teacher in the first instance.
Uniform/lost and found	School office
Attendance and absence requests	If you need to report your child's absence, call your school's absence line. If you want to request approval for term-time absence, contact the school office for an absence request form.
Bullying and behaviour	Your child's class teacher in the first instance.
School events/the school calendar	School office
Special educational needs (SEN)	Class teacher in the first instance. SENDCo if further meeting is required.
Before and after-school clubs	School office
Governing Board	Chair of Governors
Catering/meals	School office

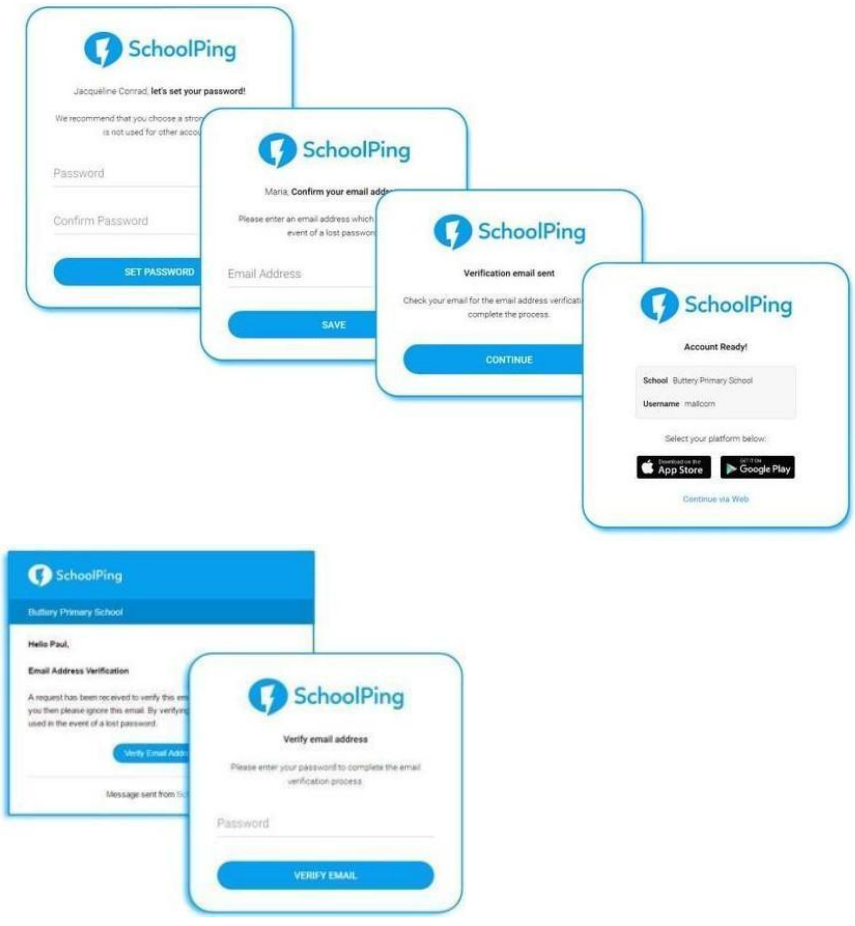
All policies & procedures are available on https://www.christchurchprimaryschool.org/

SCHOOL PING

School Ping is the main method that the school will use to communicate with you, we will use it for:

- Letters
- Parents evening
- General Information
- Events and Activities
- School closures
- Alerts and much more

1. Download School Ping in the app store (Search SchoolPing)
2. Once it has downloaded choose our school name from the list
3. Your username and password will be provided to you in the form of an email
4. Type in your username and password and click on “log in”. You will then be taken through the set up steps.
5. The final step is to verify your email address. This can be done by clicking the link which will be emailed to you. You will be asked to enter your password and then click “verify email”.



All policies & procedures are available on https://www.christchurchprimaryschool.org/

CHANGES OF CONTACT DETAILS

When your child starts school, you are asked to complete an admission form with emergency telephone numbers and other essential information. If your child is ill in school, we need to contact you quickly. Therefore, if you change address, your telephone number or email address, please notify us as soon as possible.

NO SMOKING

Smoking is not allowed within the school grounds. Please note, this also includes vaping.

NO MOBILE PHONES

As part of our Safeguarding policy, we do not allow the use of mobile phones on site apart from inside the school office. Only Year sixes are allowed to bring mobile phones into school and this must be handed into the office.

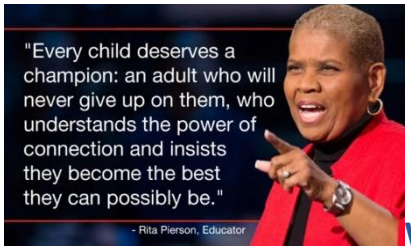
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

SEND stands for special educational needs and disabilities.

A child or young person aged from 0 to 25 years has special educational needs or disability (SEND) if they:

- have a learning difficulty or disability which makes it much harder for them to learn than other pupils of the same age
- they require special educational provision to be made for them

Christ Church is an inclusive school which supports children with a variety of needs. We value the importance of communication between parents, staff and children. Within Christ Church, we have an Inclusion Team to support you and your child:
Miss Bryant (Special Needs Co-ordinator), Mrs Bagnall (Learning Mentor and DDSL), Mrs Harper (SEND Governor) and Mr James (Headteacher and DSL) as well as your child's class teacher and teaching team. Supporting your child with their SEND needs is everyone's responsibility.



What do I do if I think my child has SEND?

If you think your child needs extra support, you should talk to their class teacher. They will be able to advise you on the next steps and support we offer. The staff at Christ Church have a fantastic understanding of SEND and this is reflected in the amount of support that we put in for ALL of our children

How will you support my child if they are identified as having SEND?

We believe that each child has individual and unique needs, and recognise that some children may require more support than others. Every child at Christ

Church, regardless of special educational needs, is entitled to a successful and positive learning experience in order to 'let their light shine'.

The support we offer will depend on the needs of your child. Our SENDCo, Miss Bryant, is on hand to advise and implement the best way to support SEND children. This means that children may receive a higher level of scaffolding to complete learning, work in small groups with adult support, receive a personalised curriculum delivered on a 1:1 basis with an adult. From time to time, they may be supported out of the classroom to undertake a specific intervention.

Inclusion

Inclusion is about equal opportunities for all. We are a reflective school, who continually adapts their practice on order to meet the needs of all our school community. We believe strongly that all children should play a positive role in society where diversity is recognised and respected, where every person is valued equally and should have the same opportunity to realise their full potential.

Monitoring

We carefully monitor the achievements and well-being of all our learners in order to ensure that we provide appropriate provision that is adaptable to meet their changing needs. We use a variety of teaching styles to ensure that all pupils are provided with an appropriate and accessible curriculum with the scaffolding in place to ensure they are able to be ambitious with their learning. All children within the school, regardless of their level of ability and any disability or special educational needs they may have, are valued for their individual contributions.

Transition

How will the school help my child to move between year groups and schools? Children and young people with SEND can become particularly anxious about ‘moving on’ and changes, so we seek to support their well-being through successful transition and ensure consistency of support:

When joining our Reception Classes:

The Early Years Lead or SENDCo will contact the pre-school setting to seek

information regarding the nature and level of needs for pupils identified with SEND and the provision that has already been offered to overcome these barriers. Discussions will be held with parents/carers to share information. If the pupil has more significant needs and/or has support from other professional agencies, more formal transition meetings will be arranged and documented.

When moving to/from another school:

We will contact the School SENDCo and share information about support currently in place to help your child achieve their learning goals.
We will ensure that all records are passed between schools as soon as possible, securely.

When moving between classes and phases

An information sharing meeting will take place with the new teacher.
Opportunities will be provided for your child to visit the new class and meet the teacher and other key staff.

When moving to secondary school:

Our SENDCo will encourage parents and carers to visit a range of secondary schools and make contact with the Year 7 leader or SENDCo once a school has been named to start planning for transition.
Multi-agency meetings may be arranged to create a more detailed transition plan. Successful arrangements and interventions currently used to support your child can be shared with the receiving school and additional visits to the new setting may be planned to help your child become familiar with the new setting and to reduce any anxieties.
Your involvement in this process will be critical to supporting a successful move.

If you have any queries, questions or concerns please don't hesitate to contact Miss Bryant. If you wish to contact us via email, we will aim to get back to you within 5 working days. However, if you would prefer to make an appointment or speak to us over the telephone, please call: 01934 620738

ENGLISH AS AN ADDITIONAL LANGUAGE

At Christ Church we aim to embrace diversity and celebrate all of the wonderful cultures, traditions and languages from around the world. The school has begun its journey into becoming a multilingual school where children can be encouraged to express their own language as well as supporting their learning of English. Working with families to ensure that the introduction to English Education is seamless and a positive inclusive experience building a strong sense of belonging including a termly Global Café. We are building a new multilingual element of the library filled with books in various languages with the aim of children taking books home to read with families in both their home language and English. Our website has its dedicated EAL page where information and advice can be sought.







TERM DATES FOR 2026-2027



TERM 1
Starts: Monday 7th September 2026
Ends: Friday 23 October 2026

TERM 2
Starts: Monday 2 November 2026
Ends: Thursday 17 December 2026

TERM 3
Starts: Tuesday 5 January 2027
Ends: Friday 12 February 2026

TERM 4
Starts: Tuesday 23 February 2027
Ends: Thursday 25 March 2027

TERM 5
Starts: Monday 12 April 2027
Ends: Friday 28 May 2027

TERM 6
Starts: Monday 7th June 2027
Ends: Friday 23 July 2027

PLEASE NOTE THAT THE SCHOOL WILL BE CLOSED ON:
Friday 26th March 2027 – Good Friday

Monday 29th March 2027 – Easter Monday

Monday 3 May 2027 - May Bank Holiday

INSERVICE DAYS – THE SCHOOL WILL ALSO BE CLOSED TO CHILDREN ON:
Thursday 3rd September 2026
Friday 4th September 2026
Friday 18th December 2026
Monday 4th January 2027
Monday 22nd February 2027
Friday 7th May 2027

All policies & procedures are available on https://www.christchurchprimaryschool.org/

School Communication Plan

Ways we will contact you:	Class Dojo	School Ping	Email	Phone	Facebook	Newsletter	Website
	It will be used to send key information, short messages or reminders only. It will be used primarily for giving praise for your child's work or attitude in and around school.	This is our main source of communication with parents by staff and the office. (Please contact the office if you need help with this) School ping link. Please keep your details up to date with us.	We use email to respond to an email enquiry from you. Not during teaching hours (for teaching staff) and in school hours only. The office will use it to send out key information if you do not have access to School Ping or if there is an issue with School Ping.	The office will phone to check absences if a message hasn't been left by **9.30 a.m.**, lunches or if your child is ill. Your class teacher will phone you if a message needs to be given that day or to feedback on behaviour.	Used to promote and celebrate children's achievements and events at school.	Used to promote and celebrate children's achievements and events at school. It also updates the school calendar. This is sent by school ping as well as published on the school website which can be translated.	Used for urgent/emergency information Communication of Important and upcoming dates/events Copies of letters/newsletters Curriculum information is detailed here. Staffing information Policies and key documents are accessible from here
Ways you can contact us:	**Class Dojo**	**Aspens Select**	**Email**	**Phone**	**Parent Pay**	**Reading Record**	**Parents evening**
	Class Dojo can be used for short messages or giving feedback on praise that has been given. For all other discussions or enquiries, an appointment must be made through the office.	This is the system for booking school meals. Remember they need to be booked **before 8:15 am** each day.	office@christchurchprimaryschool.org This email address is a good way to contact us ensuring the emails states FAO. Please be aware we may not be able to respond to these that day. We will acknowledge receipt where possible within 1 day and fully respond within 5 days.	**01934 620738** Contact the school for to report absences (before 9.30a.m.) and messages and if you want to book an appointment with the class teacher.	This is our system for payment for school trips etc.	Reading records are only used to record a child's reading times.	There are 2 parents evenings each year where you can discuss your child's progress.

If you have a concern please follow this system.

Step 1: Contact the class teacher first (most things can be easily sorted this way) the class teacher will then decide the appropriate person for the enquiry such as the SENCO, Learning Mentor, Deputy Head or Head Teacher.

Please be aware that staff will respond to you as quickly as they are able to. (They have teaching, duty, training and meeting commitments throughout the day and after the children leave)
There is a cut off time of 5pm, after this, any correspondence will be made the following day.

Catching a teacher on the playground is suitable for a quick message but not for a more detailed discussion – they are responsible for their class. Please make an appointment with the office in this case.

All forms of communication must be conducted respectfully and calmly.

Adult Conduct Towards Staff and Pupils Policy: https://www.kaleidoscopemat.co.uk/uploads/9/4/7/2/94728976/adult_conduct_towards_staff_and_pupils.pdf

Home-School Communications Policy: https://www.kaleidoscopemat.co.uk/uploads/9/4/7/2/94728976/home_school_communication_policy_2023.pdf

Welcome to ParentPay

ParentPay®



We would like to remove all cash and cheques from school, please help us to achieve this. You can now pay online or take cash into your local PayPoint store.

You will be sent an 'activation letter' in English which contains details to allow you to start using the ParentPay website. If you want to use PayPoint please contact the school they will order you a PayPoint card.

On the letter you will see:

USERNAME: your username **PASSWORD:** your password

If you have lost this or haven't received it please contact your school for a copy - then follow these steps:

1. Go onto the Internet and find www.parentpay.com
2. The Account Login box is in the top right corner of the screen
3. Enter the **USERNAME** and **PASSWORD** provided in your letter and click **ACTIVATE**
4. On the next screen you can choose to change your username and / or password to something you can remember
5. Enter your email address
6. Add a security question and answer
7. Add any other information requested on the screen
8. Then click **CONTINUE**

Your account will now be activated and you can pay your school for items listed on ParentPay.

If you choose to pay by PayPoint you will be given a card. Use this card at your local PayPoint store to make a payment.

Thank you for your co-operation.

www.parentpay.com/parents

Adult Expectations

All members of our school community should be treated with respect and, therefore, we must set a good example in our own speech and behaviour.

Know that we work really hard for your child and we are human too!





RESPECT STAFF AND EACH OTHER

BE KIND, COURTEOUS AND AVOID MALICIOUS GOSSIP





USE APPROPRIATE LANGUAGE – NO SWEARING, RACISM OR SHOUTING





PHYSICAL AND VERBAL AGGRESSION WILL NOT BE TOLERATED

ClassDojo

Exciting and important news 🎉

Stay connected on ClassDojo!

Hey families,

This year we'll be encouraging positive skills, like perseverance and teamwork, with ClassDojo. We'll also rely on it to communicate with one another: instantly sharing messages, updates, events, and photos from class. It's simple, secure, and gives you a window into their school day!

I'd like all families to join me by signing up for a parent account on ClassDojo! You can use it on any device: it's a simple, **free** mobile app for iOS and Android, and can also be accessed from your computer at classdojo.com.

I'll need your email address or cell phone number to invite you. Our class goal is for every family to **fill out and return this slip by _____!** Feel free to reach out with any questions :)

Thank you!

Learn more about ClassDojo!

Used by 90% of schools in the US, ClassDojo is the most popular classroom communication app in the US! Find out more about why we're excited to use ClassDojo, and how it is safe and simple:

classdojo.com/learnmore
www.classdojo.com/privacycenter

Please send my ClassDojo invite to...

Name: _____

Email: _____

Phone number (optional): _____

Your child's name: _____